

## Roseburg Senior Center Minutes

8/8/2014

### The meeting was called to order by Tim Rogers, President

Roll Call: Tim Rogers, Treva Anderson, Bill Crenshaw, Doris Loveday, Linda Cornett, June Erwin, Will Hooper, Carol Jahnke, Margaret Roark, Katy Scarantino, Linda Sheridan, Joyce Velardi, Trudy White

Excused: Val Ashcraft, Lisa Schrader

**Minutes:** Margaret Roark made a motion to accept minutes as printed; Linda Sheridan seconded the motion. Motion carried.

**President's Comments:** The building committee had Tom Pittman visit the Chin's building and do a report on the condition of the building with his recommendations as to what will be needed to upgrade the building. Report to be passed out at the end of the meeting. Two mold abatement companies, Serv-Pro and Service Master, have been asked to go through the building and give the Senior Center an itemized report as to what it would cost the Center for them to go through the building and remove any contaminants. Bear in mind, this is just to clean out any contaminants found. This does not include the cost of repairing anything that is dismantled. We should have those estimates by next Friday when an emergency meeting will be held at 2pm. Pittman has volunteered to do a second walk through to make sure all the work recommended has been done.

The Center needs to get an electrician, roofer, plumber and maintenance man lined up to do the repair work that needs to be done. A General Contractor would have the contacts needed to get the work done in a timely manner. Any chance of a GC who is a member of the Center who will volunteer his services?

**Building Committee:** Treva Anderson will get all the information and then discuss it at the regular Building Committee meeting on Thursday and present it to the rest of the Board of Directors at the Friday Special Meeting.

**Treasurers' Report:** Pinochle made a first time donation of \$76.25. Margaret made a motion to accept the report: Treva seconded the motion. Motion carried. Linda Cornett discussed pricing of the "button" flowers in the window. Not enough is being collected for the items. Treva made a motion which was seconded by June Ervin that Concession will collect any monies from the sales of said items and Linda will make sure the items are labeled with tie-on price tags. Motion carried.

**Building Committee:** Committee will meet on Thursday, August 14<sup>th</sup>, with an emergency meeting to be held the following day on Friday, August 15<sup>th</sup> at 2 pm.

**By-laws Committee:** Meeting to be held August 14<sup>th</sup> after the Building Committee meeting, at 11 am to read through the by-laws and finish making any changes.

**Membership:** 418 members      34 members paid dues      8 were new members  
85 members are due in August      73 notices sent out  
13 members due in July – not paid      13 members due in June – not paid  
11 members due in May – not paid      13 members due in April – not paid  
January to March were removed  
161 have paid in 2014      53 have joined in 2014

**Tour Group:** Returns from last mailing of future tours available cost the Center \$90.00. Addresses returned to be removed from label list. For future reference every 4<sup>th</sup> mailing is when request for mail return service needs to be on outgoing mailing.

**Kitchen:** The kitchen is doing really well as noted by Bill Crenshaw in the Treasurer's Report. Larry is having health problems and will cut back his time to Thursday and Fridays only, at this time. Margaret will be doing Monday, Doris Loveday will be doing Tuesday and Carol Jahnke will be doing Wednesday. We still need someone to take over the cookie baking project since Kay Rogers is quitting.

**Bingo:** Donna Bursik is now doing Monday bingo and is doing a great job. Friday night progressive pot (\$400.00) was won and \$200.00 was won from the \$500.00 black out game.

**Newsletter:** June Ervin is going to take over the newsletter with help from Dale Roark. She will need information from each Committee Chairperson as to what is going on in their committees. It was suggested that she get a Winston Newsletter and see if that format will work for Roseburg. June needs the information by the Friday following the board meeting.

**Fir Grove School Project:** There is \$501.38 in the Fir Grove account. Katy Scarantino will be purchasing another projector for the school.

Margaret suggested a notice be sent to the teachers and ask them what they want – k to 6<sup>th</sup>. Or put a notice in the teachers' lounge. Many times they need extra clothing in the younger classes because of accidents that happen with the younger children. Jeans, underwear, socks, shoes, etc.

**Upcoming events:** Ice cream Social to be held on Saturday, September 13<sup>th</sup>, following the election held on Friday September 12<sup>th</sup>. A special get together to be held to meet the newly elected members of the board? Will Atrio donate the ice cream?

**Nominating Committee:** Dale Roark and June Ervin were appointed to “go forth” and find members of the Center who would be interested in serving on the board of directors. Lisa Schrader, Val Ashcraft, Doris Loveday and Bill Crenshaw will have served the time for which they were elected.

Per Bill, the board needs new blood on the board, otherwise it gets stagnant. We need people who understand the business of running a corporation. We need people from the Business Community.

It is essential that the Treasurer doesn't do the daily work, i.e. picking up the mail, counting the money, filing in-coming and out-going payments.

Treasurer needs to oversee and finalize reports that are sent to accountant. What is needed is an office manager.

There is a training session in Portland on August 23<sup>rd</sup> for Quick Books. Would Ford Foundation help with schooling? Linda Sheridan will check of Quick Books training.

**New Business:** Linda Cornett needs to start working on the November Craft Show. Where will the Center be at that time, in current building or Chin's?

Linda Cornett made a motion to close the meeting. Linda Sheridan seconded the motion. Motion was carried.

Meeting adjourned at 11:03 am