

## Roseburg Senior Center Agenda

Date: 8-11-16

**Roll Call:** All present

**The Question:** Good Share.

**Minutes:** One correction changed Lisa Sheridan to Linda Sheridan in second to the last paragraph. Brad Crenshaw made a motion to accept the minutes as corrected. Lisa Schrader second, motion carried.

**Treasurer's report:** Linda Sheridan shared that we have \$7900.00 left to collect on our pledges. Lisa Schrader made a motion to accept the treasurers report, Linda Cornett seconded, motion carried.

Linda Sheridan stated that we received a \$20,000. Donation. Tim Rogers also shared that we received a donation of approximately \$20,000 in t-shirt printing stock.

**Committees:** All agreed not to copy the committee minutes for all, just add to official minutes.

**Building committee:** No report.

**Membership committee:** Barbara Kinnan is taking over the membership duties. There are between 50 and 100 names to come off the roles as not paid in past year.

**Tour group:** No Tour meeting held. We lost money on the last tour. The Dahlia tour will be cancelled as not enough people enrolled to go.

**Publicity:** Linda Cornett stated that the last two articles she wrote were not in the Oregon Senior News as they did not have enough room. She stated that she needs the October Senior Wellness Fair information by the 18<sup>th</sup> to assure it gets into this publication. It is scheduled for October 27<sup>th</sup> 9:00 to 4:00. September 9<sup>th</sup> will be the Annual Board

Meeting. September 24<sup>th</sup> will be the Ice Cream Social 1:00 to 3:00. September 17<sup>th</sup> is the Salmon Bake Tour. The Breakfasts will be held on the 1<sup>st</sup> and 3<sup>rd</sup> Saturdays each month to start in October. The center will be closed on September 26<sup>th</sup> for the Annual Volunteer luncheon. The center will also be closed on Labor Day. The Holiday Bazaar will be November 12<sup>th</sup> and 13<sup>th</sup>.

Linda Sheridan shared information from Brian Prawitz. Four billboards will go up around the County within the next few days to promote the Center, three on Stephens and one on Hwy 42. She also shared that they are working on a direct mailing asking for donations but that it has been tabled at this time.

Some ideas for what we can do to generate revenue are: Have an Open House for the movers and shakers of the community, have a Senior Slumber Party, do a Fireman's and Senior Ladies Calendar, Bingo Marathon, ask for pledges over time, set up Lifetime memberships, set up levels of giving, have a brick campaign, and have a community map on the side of the building.

Linda Sheridan also states she is looking at our operating costs as the loan folks want 10 year projections. She is also looking into other insurance companies for better insurance costs.

**Kitchen:** Doris Loveday passed out a new price list for the kitchen. The new prices will start in October. The price list will be put into the newsletter to let people know of the increases. She also shared that the kitchen committee has agreed to the second monthly Saturday breakfast. Linda Sheridan shared that she had heard concern that there has not been anyone to do dishes on Mondays. Doris will work on this concern at the next kitchen meeting.

**Bingo:** Lisa Schrader turned in Minutes from the Bingo committee meeting. Again discussed drinks by the Bingo machine. Cups with lids are OK.

**Newsletter:** June Ervin said that Gordon French approached her again and said he would print the Newsletters for nothing. Tim Rogers asked her to have him talk to Tim by the 18<sup>th</sup>. Lisa Schrader will call the advertisers in the newsletter and the Bingo programs to let them know we are no longer using the previous company and to not pay them for advertising under the Senior Center name.

**Election committee:** Val Ashcraft shared that they met yesterday and went over the 3 resumes they have so far. Val will write up the procedure she is using for Voting Committee Guidelines and the Annual Program guidelines. She will present them to the Executive Committee.

**Downtown Roseburg Association Meeting report:** No report.

### **New Business:**

- Tour group accounting: It was agreed that all moneys would go through the general fund.
- Review of tabled items from the past year still needing action.
- Tim will ask Dale to work on correcting and updating the MDSD (Material Safety Data Sheet) Book.
- Tim Rogers stated that he had spoken with the Fire Department regarding a fire drill and so far, none scheduled. It was agreed that we will do a mock drill in house. Brad Crenshaw stated that he will check fire extinguisher training again.
- Tim checked on CPR training and it is too expensive for the whole board. Linda Cornett will check on some resources she knows off.

- A list of Rental amounts was presented from Carol. It was suggested that Carol be given Business cards as the person to refer to for room rentals. These cards could be hand out to people requesting a rental.
- Tim will remind Dana that we need a list of his duties so we can make a position description for him.
- There is still a question about children under 18 playing Bingo on Friday nights. Table until the rules are reviewed.
- Val Brought up some Bingo issues. They are tabled and to be put on the agenda for the next meeting.
- Linda Cornett reminded everyone 8-25-2016 to respond to their email from [survey monkey](#).
- Louise shared that if we get the building she will pay for a Banner for Downtown.

Time adjourned: 12:35

Next meeting: 8-25-2016

Respectfully submitted,

Peggy Mark, Secretary