

## **Roseburg Senior Center Minutes**

**4/10/15**

**The meeting was called to order by Treva Anderson, Vice-President**

**Roll Call:** Treva Anderson, Doris Loveday, Linda Sheridan, Val Ashcraft, Linda Cornett, June Ervin, Will Hooper, Margaret Roark.

Excused – Tim Rogers, Carol Jahnke, Peggy Mark, Katy Scarantino, Lisa Schrader, and Trudy White.

**Minutes:** June Ervin made the motion to accept the minutes as printed. Will Hooper second the motion. Motion carried.

**Treasurers Report:** Val Ashcraft made the motion to accept the minutes. Margaret Roark second the motion. Motion carried.

**Building Committee:** June Ervin brought up the need for Pest Control. There are gaps between the walls and the floors and under entrance doors. Linda Sheridan has someone who is going to come and give the Center a bid. The kitchen is waiting for walls to be finished and the drop ceiling to be installed. Brook from the bank informed Linda S. that he is holding invoices for the elevator, property taxes and RUSA. We have a new property manager, Jessica Schan. She lives in the neighborhood and is very interested in supporting the Senior Center.

**Policy & Procedures:** The computer in the office is not protected. If you want to use it or keep something on the computer for future use, keep it on a flash drive. We need to have the computer set up to defrag and scan disc for the last day of the month or once a week. Need to check on Norton Anti-Virus and Malware.

**Membership:** Per Linda S. there were 60 payments made during the month of March. Per Val there were 398 tour group flyers mailed this last time. There is a need to have someone sit at the front door and greet people as they come in. We need to get them to sign in and if not a member give them the opportunity to join. We need someone for afternoons.

**Tour Group:** Ashland Outdoor Theater is shut down until July. There is a trip set up for the Oregon Gardens in Silverton. They have a dining area and a snack bar. Trip is scheduled for May 21<sup>st</sup>. In June there is a glass covered boat trip for over the bar or up the river,

depending on the weather. Lunch will be at noon and it is a 2 hour trip. We need 58 people to do the trip. Winston has the same information.

**Publicity:** Linda Cornett needs people to sell tickets. Linda C has offered \$50 for most tickets sold incentive. Downtown Roseburg merchants have tickets for sale. Riverview Retirement Residence is going to donate the hot dogs and condiments for the free lunch to be served. A donation jar will be available. Rays Market in Myrtle Creek is donating the chips. Schwans will have an ice cream truck for treats for the participants. Big Foot (Pepsi) distributor is donating the soda for the day. Holiday Gift will do sketches for \$15.00 with \$3.00 to the Center. There will be balloon animals for the children.

June said she has a contact person for face painting.

Linda will be doing radio ads and TV spots.

There will be a live band all day and they will not be charging the Center anything.

There are 5 to 8 people in the band. It was suggested they be given a free meal.

The band has said they would do a dance in the future for half of the door receipts. Val made a motion that we feed the band members and their spouse.

Linda C second the motion. Motion carried.

There will be barbecue chicken for people allergic to shell fish.

There is \$1,000.00 in the budget for this event. We will need \$1,200 for the crab.

**Kitchen:** Val reported that the kitchen will close from now on at 1:00 pm per the decision of the kitchen crew. Everyone in the kitchen at this time has their food handlers license.

**Bingo:** Bingo is going smoothly. Monday has 25 to 30 people usually. Wednesday papers have gone up from \$.75 to \$1.00 resulting in a better pay out, thus gaining more people and making more money.

**Newsletter:** The newsletter is going to press on the 25<sup>th</sup> of April. Please get your articles in to her before then.

**Old Business:** The Center will apply for the raffle license. Linda Sheridan and Linda Cornett are going to get the \$100.00 raffle license to cover all future raffles for this year.

**Unfinished business:** Yard Sale in conjunction with SERVICE will be held on June 6<sup>th</sup>. Tables are to be rented for \$10.00 each. Each group will collect their fees from their members.

**New Business:** Rentals on the offices. The renters will pay their own utilities. The small offices are \$150 to \$200 per month. The larger offices are \$300 to \$350 per month. Tag each room for pricing. We need senior oriented renters. We need to do a “new” contract for the rooms for the new property manager. Is there availability of space for AA meetings but with no amenities? No determination was made. Need more input.

Linda and Linda made motion to close and seconded it. Motion carries.

Meeting adjourned at 3:15 pm.

Respectfully submitted,  
Doris Loveday, Secretary