

Roll Call:

Present: Linda Sheridan, Peggy Mark, Valaria Ashcraft, Brad Crenshaw, Linda Cornett, Doris Loveday, Barbara Kinnan and Ruth Smith.

Excused: Tim Rogers, Louise Piazza and Lisa Schrader.

Minutes:

One correction in spelling: Valaria Ashcraft is the correct spelling. Valaria Ashcraft made a motion to accept the minutes with the correction, Barbara Kinnan seconded, motion carried.

Treasurer's report:

Linda Sheridan presented the report. Brad Crenshaw made a motion to accept, Doris Loveday seconded, motion carried.

Old Business:

- Merton Training meeting will be held: 1st and 3rd Monday, starting March 6th at 5:00.
- Discuss Sharon Haag training proposal. Ms. Haag sent a letter thanking us for our time.
- Discussed making a signup sheet for activities. Suggestion that we have a brochure holder, Brad Crenshaw volunteered to look for a holder. He will see what we have and if nothing available he will research purchasing one.
- Membership: Lifetime membership committee was set up (Ruth Smith, Peggy Mark, Valaria Ashcraft and Linda Cornett). A meeting was set for Monday the 20th at 10:00 to discuss. One suggestion was to ask the membership on our survey about lifetime membership.
- Key Policy: A new committee was set up (Brad Crenshaw, Ruth Smith, Jan, Valaria Ashcraft (head). Meeting set up 2-20 at 11:00. They will complete policy and procedure by the next meeting.
- Strategic Plan: Ruth Smith stated that she would get information for Merton with an outline of what we should be focusing on for the next meeting with him. Meeting set for 2-22 at 4:30 to prepare for our next Merton meeting.

Membership Committee;

Meeting set.

Tour Group Committee:

Valaria Ashcraft had a meeting on 2-7 and she was the only one who turned up. She typed a flyer for the March tour.

Publicity Committee:

- The Anniversary program will be an English Tea on Saturday May 13. Twelve outfits will be needed for the fashion show.
- Cloggers are needed for St Patrick's day.
- Easter?

Kitchen Committee;

Going well. There was a suggestion for more snack items to be available.

Bingo Committee:

Lisa Schrader absent but she sent a text with Bingo information. Bingo going well, Started the \$1000.00 red strip. Continue having nightly raffles, have received close to or over \$600.00 for the camera. Have more things to raffle will use for building and maintenance.

Newsletter Committee:

June needs articles by 2-23.

[Downtown Roseburg Association](#) Meeting Report:

There is no Director at this point. The Wine walks have been cancelled.

New Business:

- Discuss Maintenance person. The Exec board needs to Discuss Dana and Phil's duties. Linda Sheridan will discuss with Dana his responsibilities.
- Phil is helping with cleaning duties. There have been some issues that Doris has discussed with him.
- Ruth Smith said that the Downtown Roseburg Association is considering a security person, she will consider this to see if there is any way that we can be a part of this process.
- Discuss how complaints are handled. All complaints must be handled using the Code of Conduct policy that is in place.
- Web site how is it working? There have been some concerns that the Web site needs to be updated. Linda Sheridan will talk with Bryan Prawitz and Mark Savage to see if they can work on this issue together
- By-Laws: Linda Sheridan suggested that we look at term limits be put in the By-Laws, 2 Years for officers, 3 years for Directors, off one year then can come back on. Tabled this issue.
- Loan: A G-mail was received outlining where we are on the Loan issues, Linda Sheridan has been talking to the bank about this issue. She will update us as information comes in.

Meeting adjourned: 12:56pm

Next Board Meeting: 3-9-17

Respectfully submitted,
Peggy Mark, Secretary